

Councillors discussed the Christmas lights, and it was agreed that albeit the cost implications for the electricity, the time that the lights are on will remain the same as previously.

5.4 Green Shoots update

60 saplings from the Woodlands Trust have arrived, these will be used to fill in any gaps. Wild flower seeds will hopefully be sown before the spring. A commemorative plaque will be put up in the bottom left hand corner of the playing field.

5.5 Skills audit

This matter was carried forward for the December Agenda (Cllr Baker)

5.6 Climate emergency plan update

There were no matters to report on

5.7 Recruitment of new Grounds person

This matter was carried forward for the December Agenda (Cllr Baker)

5.8 Update on trees in Spring Hill and Lower End

A resident had reported that the Silver Birches on Spring Hill needed attention, this has been reported to WCC and is under review.

A resident has requested that the Cherry Trees in Moat Close/Lower End be cut back. These are on WDC land and have been reported.

5.9 Update Landfill Liaison Committee

A meeting was attended, but only Smith's Concrete were in attendance. Copies of minutes will be circulated to all councillors.

6. Planning applications and other statutory and non-statutory consultations

W/22/1465 - Agricultural Building, Land off Pit Hill, Bubbenhall. It was agreed on 2/11/2022 the original planning consent for 5 dwellings be extended for a further three years to the new owner.

Gateway – are about to put in another application and they have offered to present to the parish council. A discussion took place. Next meeting 4th January 2023.

7. Adoption of Policies

The Clerk had circulated Health and safety, Complaints, Disciplinary and Grievance, Equalities policies for review and acceptance. These were agreed.

RESOLVED: adoption of Health and safety, Complaints, Disciplinary and Grievance, Equalities policies, Proposed Cllr Roberts and seconded Cllr Lucas, unanimous.

8. Finance

8.1 Accounts for payment

Need to find report from previous clerk

8.2 Bank account update

Need to find report from previous clerk

8.3 To consider quotation from Treesafe

Three quotes to be obtained in accordance with financial regulations – Clerk to arrange this

8.4 Financial support requested for history of Bubbenhall school book

A donation of £100 towards the cost of the publication (total cost £300) was proposed by Cllr Lucas and seconded by Cllr Shattock agreed unanimously.

8.5 Financial support for village Christmas lights switch on

Councillors discussed a donation of £75 towards the village lights switch on and agreed unanimously to support the village event

9. Matters relating to Youth Space and Recreation ground

Previous clerk to update new clerk – written report will be available at next meeting.

10. Highways and Footpaths

Cllr Wallace Redford confirmed that he had responded to the resident and confirmed that there was no merit in removing the signs which continue to deter people from parking on the verges. Councillors discussed a part of a footpath which was overgrown (by Mark Grimes field) and Chair agreed to mention this to him. Appendix 1 report from Cllr Powell

11. Village Defibrillators

Bubbenhall first responders have approached the Parish Council to take over the responsibility and the funds from this group. Annual spend will be on average £450 per annum.

RESOLVED: adoption of ownership and maintenance of the village defibrillators, Proposed Cllr Lucas and seconded Cllr Nwachukwu, unanimous

12. Information items

12.1 County Councillor report –

HS2 – have agreed to spend £106k per annum till 2025 on the upkeep of local roads.

Electric Buses – Coventry are negotiating setting up a hub in Warwickshire to extend the journey lengths.

Average Speed Cameras – Trial commenced – 4 installations in villages around the county

12.2 District Councillor report –

Warm Hub – Can Bubbenhall consider how they can support this initiative.

12.3 Police Crime report from PCSO Sharon Underwood

Nothing received.

12.4 Matters relating to the parish from Councillors and Clerk

Emails – Clerk has managed to retrieve previously ‘lost’ emails, suggested that a new email system be set up. New clerk and Chair to review.

Glebe Farm track - dog fouling signs are being torn down. Letter to be sent to Smiths Concrete to advise of the problem.

13. Resolution to support Cllr Mangat –

It was agreed the Clerk will draft a letter from the Parish Council to show support for Cllr Mangat.

14. Confidential matters

The appointment of new clerk, Tracie Ball, was confirmed.

15. Date of next meeting

6th December 2022. at 7.30pm at Bubbenhall Village Hall

16. Termination of meeting 9.30pm

Signed..... (chair)

Date

For the Attention of Bubbenhall Parish Council members(from Cllr Powell)

Green Shoots Project update and decision required

Update

A small Task Force of 4-6 people from the original list of tree-planting volunteers has volunteered to do some serious weeding before the winter frosts set in. The first session took place on Monday 28th November and will be followed by more in the coming weeks. The plan is to clear the larger weeds (dock, thistle, etc.) and plant a few more saplings where there are major gaps. I have also made and installed new family name sticks to identify the plots better and encourage all families to maintain their plots.

In the spring, wild flower seeds may be sown in the space between the trees and the hedgerow and it is thus hoped that the area will eventually be more attractive and biodiverse. Also I have now researched the design and costs of installing a commemorative and informative display board. This will be erected and officially revealed to our village community in a public event.

Choice of display board

All quotations for A1 size - 841cm wide x 594cm high - with board mounted on 2 posts. Different materials.

All prices ex. VAT @ 20%

We provide 'raw' material for design - photos and text. I have this ready.

1. Naturesigndesign.co.uk Altringham Cheshire

Standard lectern to include a 3mm solid aluminium sign panel mounted on 18mm thick marine ply back on 1500 x 100 x 100mm solid oak post(s): **£675**

Premier oak lectern - prime oak frame to include 3mm solid aluminium sign panel mounted on 18mm thick marine ply back on 1500 x 100 x 100 mm solid oak post(s): **£955**

Aluminium lectern - solid aluminium frame with 5mm thick solid aluminium back plate, including 3mm thick solid aluminium sign panel mounted on to 1600 x 75 x 75mm aluminium box section leg(s). Powder coated in a colour of your choice. The legs also come with a small welded plate for extra stability: **£1045**

They will charge **£300** extra for design. Delivery costs 'depending on quantity and location'. (Probably around **£150**)

2. Osisdisplay.co.uk Swanage Dorset

1 nViro panels A1	£217.20
1 Musketeer twin leg A1 Recycled Plastic	£598.80
1 Musketeer twin leg A1 Oak	£744.00
1 Musketeer twin leg A1 Steel	£793.20
The panels have a 10 year UV guarantee and feature anti graffiti coating.	
Design	£380
Delivery	£150

3. NuneatonSigns.co.uk Nuneaton

No wood here and only a vertical (upright) two-pole notice board type of construction in recycled/recyclable plastic. Not for profit organisation. I have visited the factory and they are very helpful but rather limited in range of style and materials.

Black backed ACM face over-laminated with POF	£184
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2 posts 50 x 1500 black	£170
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Clips	£30
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Artwork creation/origination	£125
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For collection (no delivery charge)

Image 3 below not accurate but not possible to download photos of samples.

4. Fitzpatrick Woolmer Rochester Kent

(estimate made in April 2022 so prices may have gone up)

Interpretation design	£660
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Proofs	£55
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N-viro graphic panel with radius corners	£205
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CHelmer double leg lectern

(stainless steel)	£368
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Delivery	£143
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Can also provide a wide range in wood.

To sum up

1. Naturedesign

Aluminium on plywood backplate	£1125
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Oak	£1405
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Aluminium all parts	£1495
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2. Osisdisplay

Recycled plastic	£1345
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Oak	£1491
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Steel	£1540
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3. <u>Nuneaton Signs</u> (metal coated vertical)	£509
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4. <u>Fitzpatrick Woolmer</u> (stainless steel)	£1431
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The photos below are for illustrative purposes.

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Signed.....